

“Let’s Talk” Checklist 1

So you’ve got a co-leader – what now? Time to chat! Pick up the phone, hang out on Google, go Zoom – whatever you can do to personally connect with your new partner. What should you talk about?? Here’s a handy checklist. Your Troop Support will be connecting to help you but if you have questions, contact frontdesk@gsnim.org or 800-283-4812 x2.

Who is going to ‘take charge’ of the troop? Who should be the main contact? Decide that with your co-leader and, if that’s you, take the lead on this conversation!

- - - Notes - - -

Troop Meetings
✓

- Where shall we meet?
- What time and day? Frequency?
- How will you divide the meeting activities?

Meetings: _____

Snack
✓

- Do we need snack? If you’re meeting after school, probably.
- Parent or troop provided?
- Any criteria such as healthy snacks only, allergy concerns, etc.?

Snack: _____

Money, Money, Money
✓

- Should we charge dues? How much?
- How should dues be paid - all at once? Each meeting?
- Do we need supplies parents can donate? Think about paper products, art supplies – lots of possibilities!

Money: _____

VTK
✓

- Who is creating the VTK year plan?
- Keep it Girl-Led by giving girls choices of what to do

VTK Wizard: _____

Parent Meeting
✓

- Who’s leading?
- Who is printing forms?
- **the Parent Meeting Packet found here**

Parent Meeting: _____

You’ve got the basics covered. You’re ready for **Checklist 2.**

Congrats! Ready to hold your **first meeting?** Have fun!!