

Submitting the Annual Report on the VTK Finance tab is the preferred method for this report

Troop Number

Person Submitting Report

Today's Date

Don't forget to submit your financial spreadsheet

INCOME: Fall Program Deposits

INCOME: Cookie Program Deposits

INCOME: Dues Collected

INCOME: Fees Collected for Trips/Events

INCOME: Money-Earning Projects

INCOME: Other Income

Income - total

EXPENSES: Membership Registration Dues Paid

EXPENSES: Fall Money Paid to Council

EXPENSES: Cookie Money Paid to Council

EXPENSES: Uniforms/Badges/Pins Etc.

EXPENSES: Trip Costs

EXPENSES: Event Costs

EXPENSES: Supplies

EXPENSES: Other Expenses

Expense - total

Start balance

Ending balance

Bank Name

Branch Name

Account Number

Signer #1

Signer #2

Service Unit Number

Status next year

Returning Merging Disbanding Not Sure

Question 1: Let us know the troop's plans for spending troop funds. Also indicate any long-term plans for saving money (example: extended trips).

**For the next question, if it doesn't apply, just put "no."
Reminder: cookies must be sold by their expiration date - 9/1/22. Volunteers are responsible for making sure that all cookie program profit is deposited into the troop bank account.**

Question 2: Are there additional boxes of cookies at this time that need to be sold? If yes, indicate the amount and the plans for selling them by the expiration date.

**For the next question, if it doesn't apply, just put "N/A."
Council preferred banks include: PNC, 1st Source, Horizon, Lake City, and 1st Bank of Berne.**

Question 3: If not banking at a council preferred bank, please tell us why not. (All troops should have moved to a preferred bank by 9/30/21)