

## • TROOP BANKING

# Cash deposits

Three methods for getting cash into a troop account, with limits, costs, and guidance on which to use when.

There are three ways a troop can deposit cash: an Allpoint+ ATM, a cashier's check, or a money order. ATM deposits are the simplest for smaller amounts. For larger amounts, cashier's checks are the better path because there is no cap on the amount.

## At a glance

| METHOD          | LIMIT                                                         | COST                           | BEST FOR                               |
|-----------------|---------------------------------------------------------------|--------------------------------|----------------------------------------|
| Allpoint+ ATM   | \$2,000 per card per day, or 100 bills, whichever comes first | No fee                         | Smaller amounts, routine deposits      |
| Cashier's check | No limit                                                      | \$8–15 typical bank fee        | Larger amounts                         |
| Money order     | Set by the issuing institution, varies                        | Cheaper than a cashier's check | Smaller amounts, cost-sensitive troops |

### 1 Allpoint+ ATM

Troops can deposit cash directly at an Allpoint ATM, with two important qualifications.

- **Only Allpoint PLUS locations accept deposits.** All Allpoint locations allow cash withdrawals, but the deposit-capable subset is smaller, so troop leaders need to filter for it.
- **A physical debit card is required.** Digital-only cards cannot be used to deposit at an ATM.
- **The limit is \$2,000 per card per day, or 100 bills, whichever comes first**

Locator: [allpointnetwork.com/locator](https://allpointnetwork.com/locator)

#### WORTH FLAGGING TO COUNCILS

The limit is per card, not per account, and each troop receives two free physical debit cards. Two admins with cards can therefore deposit up to \$4,000 per day between them. Additional physical cards are \$8 each with 7–10 day delivery.

### 2 Cashier's check

This is the recommended route for larger cash amounts, because there is no cap.

1. Take the cash to a local bank. The troop does not need an account there — this can be the troop leader's own personal bank.
2. Exchange the cash for a cashier's check made **payable to the Girl Scout Council**.
3. Deposit the check via mobile deposit in the Crowded app.

**IMPORTANT POINT FOR VOLUNTEERS**

The money never enters the troop leader's personal account. It goes from cash straight onto the cashier's check, then into the troop's Crowded account.

**Cost.** Banks typically charge \$8–15 for a cashier's check however there is no limit to the amount you can deposit.

### 3 Money order

Money orders are also deposited by mobile deposit through the app, and are usually cheaper than a cashier's check.

**Limits.** The purchase limit is set by whichever institution the troop leader buys the money order from, so it varies. Troop leaders should check with their chosen issuer rather than assume a figure.

## Guidance on which to use

|                                                                       |                        |
|-----------------------------------------------------------------------|------------------------|
| Smaller or routine amounts                                            | <b>Allpoint+ ATM</b>   |
| Larger amounts, such as end-of-booth or end-of-season cookie proceeds | <b>Cashier's check</b> |
| Mid-size amounts where the cashier's check fee is a concern           | <b>Money order</b>     |

## Working with bill denominations

Practical tips, not Crowded policy.

### Getting smaller bills, for booth change floats

Troops need ones and fives on hand to make change at a cookie booth. Cash withdrawn from an ATM typically will not cover this, since most standard ATMs, Allpoint included, dispense only \$20 bills.

- **Grocery store cash back.** Buy a small item at self-checkout or with a cashier and request cash back in smaller bills.
- **Customer service desks.** Ask at a supermarket or large retailer service desk to exchange a larger bill for smaller ones. This is usually the fastest option and costs nothing.

### Getting larger bills, to work around the ATM deposit cap

This is the reverse case, and the one tied to depositing. Because the Allpoint+ deposit limit is 100 bills as well as \$2,000, a stack of small bills hits the cap early. One hundred \$1 bills maxes out the deposit at \$100.

- **Consolidate before depositing.** The same customer service desk exchange works in reverse. Trading ones and fives for twenties before an ATM run means each deposit carries far more value within the same 100-bill limit.



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