



# Volunteer of Excellence Nomination

*This National Award recognizes a currently registered Girl Scout volunteer that is actively giving outstanding service. This award requires two endorsements. Nomination form and endorsements are due to the council by **March 5<sup>th</sup>**. Email to [frontdesk@gsnim.org](mailto:frontdesk@gsnim.org), fax to 855-422-0084, or mail to Northern Indiana Service Center.*

**Nominee Information:**

Name of Nominee: \_\_\_\_\_

Service Unit: \_\_\_\_\_ Troop: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Nominee’s Position in Girl Scouting: \_\_\_\_\_

Is the nominee currently registered with GSNI-M?  Yes  NoHas the nominee completed training appropriate to their position?  Yes  No  Not Sure**Nominator Information:**

Service Unit or group submitting nomination: \_\_\_\_\_

Nominator or representative of group to be notified: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**To be completed by Girl Scouts of Northern Indiana-Michiana****Applicant  has  has not met the requirements for this award**\_\_\_\_\_  
**Approval  
Initials**\_\_\_\_\_  
**Approval  
Initials**\_\_\_\_\_  
**Approval  
Initials**\_\_\_\_\_  
**Date**

## Nomination Process for Volunteer of Excellence

### Does the nominee meet the following criteria?

- Currently registered Girl Scout adult volunteer.
- Completed position specific training, or demonstrated competence for position.
- Performs at a level that exceeds the expectations of the position to deliver the GSLE using the National Program Portfolio.
- Has performed beyond the expectations of the position and has supported GSNI-M's mission-delivery goals in one or more of the following: Membership, Volunteer Relations and Support, Program, Leadership and Governance, Fund Development and/or Council Support.
- Actively recognizes, understands, and practices the values of inclusive behavior.

### **Include two endorsements. Endorsements may be in the form of a written letter or the Online Endorsement Form.**

**When writing a letter:** Use the following questions to help create an effective letter. Letters must demonstrate how the nominee has gone above and beyond the position for which they are nominated. Be sure to include specific examples of the nominee's service. Include letters of endorsement with this nomination form.

- Why are you nominating this person for this award?
- What have they given that demonstrates they are deserving of this award?
- How many years has the nominee served in this position?
- How has the nominee's service been above and beyond the responsibilities and expectations of this position? Give specific examples.
- How has the nominee's service benefited the girls, community or council?
- How has the nominee retained and/or increased membership or participation for girls or adults that are underrepresented in the council?
- How has the nominee implemented the GSLE and the National Program Portfolio (Journeys and the Girls Guide to Girl Scouting)?
- Who has benefited from the nominee's service? Give examples.
- What is special and unique about the nominee's contribution?

**If people do not feel comfortable writing a formal letter, endorsements may be submitted directly to GSNI-M through the Online Endorsement Form.** If one or more people are using the online form, please list their names here so they are matched with your nomination:

Endorser 1: \_\_\_\_\_

Endorser 2: \_\_\_\_\_

#### **Nominator's Checklist:**

- Is the Nomination form complete and accurate?
- Are there two letters of endorsement or support (typed or legibly printed) attached? **OR** did you list the name(s) of those that are submitting their endorsements online?
- Is all of the contact information correct for both the nominee and the nominator?
- Is there a copy of the position description attached if the position is unique?

***Nomination limit: maximum of 20% of registered adult membership (as of March 1<sup>st</sup>) per community per year.***